

**SCOTT ARTISTS AND CRAFTERS GUILD
NOVEMBER MEETING MINTUES
JANUARY 9, 2007**

Members present:

Mike Kolodka	Shirley McKeon	Katie Dile
Jesse Davis	Susan Franklin	Barbara Stanczak
Gary Olds		

The meeting began at 6:00. The minutes were read and approved.

Treasurer's report: We now have \$330.80 in our account.

Old business:

- A. Website: Gary said that he had looked at the website Jesse set up, which includes a place to list the date of the next meeting, plus a place for the minutes. Gary said he had expected something more static, because that information needs to be updated monthly, but Jesse said it would be easy to keep up with. He (Jesse) also would like to include links to sites such as arts and crafts suppliers, artists, photo galleries, etc. Microsoft Office Live lets him register and host a name for free, with 10 users and 25 email accounts. Jesse said he can host the website and anything we want to put on it. The site can't focus on the Arts and Crafts Center, just the guild as a separate entity.**
- B. Gary spoke to Bill Armstrong about the Open House on Saturday, March 3rd, from 9 a.m. to 5 p.m., to be sure we would be able to sell items and keep a percentage (10% will be kept by the guild) from the vendors. Everything is good to go. We discussed where to put the money table and decided on the corner in the front part of the A & C Center, where the frame samples are. We need volunteers to cover the money table. Katie began a discussion about receipts. We decided we needed a 3-part receipt, with one part for the seller, one for the buyer, and one to be left at the money table when the item is paid for. We can then reconcile with the sellers. Microsoft Office makes a template for receipts, and Katie will bring a prototype to the meeting next month.
Anyone who wants to demonstrate or sell items needs to sign up for a space. The tables will be stationed around the Center.**
- C. A question was raised about whether we have a tax I. D. number. I'll check into getting one.**

New Business:

- A. Jesse was approached with a request for help with an art display. AMC is putting up an display at the base hospital, at the aeromedical evacuation staging area, of galvanized tin panels painted or otherwise decorated. Jesse himself is doing a scene from the Dakotas. The scenes that are left are from**

New Orleans, family life, or the military. Katie said she would ask for help from Linda Carroll at the Family and Readiness Center. Anyone else who would like to do a panel should contact Jesse.

- B. Mike mentioned that the next potluck and elections will be in March. All should be thinking about holding an office, and we decided that our theme would be Irish foods (or green foods), because of St. Patrick's Day.**
- C. Katie had a concern about the display cabinet at the library. She said the sign in it reads as if anyone could put items in it for display, and that we need a guild-appropriate sign. Gary said he would be at the library the next day and check on it. Jesse will post the featured artist on the website.**

The meeting adjourned at 7:00 p.m. The next meeting will be on February 6, 2007.

**Submitted for record by:
Susan Franklin, SACG Secretary**